

STUDENT ACADEMIC RESOURCES & SERVICES

The following offices, services, and resources are available to students to give them the support they need to have a successful and enriching college experience.

Academic Advising

Academic Advisors assist students with their transition to college life. This includes guiding students through the educational planning process, including course selection, tracking degree requirements, and considering co-curricular experiences of interest. Additional information about academic advising is available in the Academic Catalogs:

- Traditional Academic Catalog (<https://catalog.baypath.edu/traditional-undergraduate/>)
- Graduate Academic Catalog (<https://catalog.baypath.edu/graduate/>)
- Bay Path Online Academic Catalog (<https://catalog.baypath.edu/american-womens-college/>)
- Cambridge College Catalogs

Center for Innovative Teaching and Learning

The Center for Innovative Teaching and Learning (CITL) facilitates experimentation, innovation, and adoption of advanced pedagogical tools and data-informed strategies to more effectively train our educators and prepare our students. Center staff formally orient students to online learning and the Learning Management System, support student success with online and blended classes, assist students with utilizing digital learning technologies and offer on-going support and development for students learning with technology, online and face-to-face.

The CITL serves as the educational hub of the university, building bridges between divisions, faculty, staff, and students to fully leverage the educational potential of the community.

Information Technology Help Desk

Students may contact the Information Technology Help Desk via phone (413) 565-1487, by email at techsupport@baypath.edu, by submitting a digital request via support.baypath.edu, or in person in the basement of Leary Hall. Instructional materials are also available on the IT Resources page of the student portal (<https://one.baypath.edu/pages/it-home/>). The office is available

- Monday - Friday: 8am to 5pm
- Saturday - Sunday: Via email.

The Help Desk is available to help with:

- Wireless Internet Account/login issues
- Accessing Bay Path online services printer toner/paper
- Classroom technology General technology questions

The Help Desk does not help with:

- Personal device repair
- Virus removal

International Student Office

The University accepts international students (i.e. an individual who needs a student visa issued by the U.S. Government to enter

the United States), in traditional, graduate, and online programs. Individual requirements vary by program, please consult the appropriate Admissions page (<https://www.baypath.edu/admissions-aid/>) for more information.

Registrar's Office

The Registrar's Office (<https://www.baypath.edu/academics/academic-resources/registrars-office/>) maintains student academic records from enrollment through graduation, and offers a wide range of services in the areas of classroom scheduling, enrollment verification, course registration, degree requirements tracking, transcripts and degree conferral. The Registrar's Office administers the various academic policies of the University and provides support to students, faculty, administrators and alumni. The staff is available for assistance in person, by phone and email.

Student Engagement & Academic Resources

Student Engagement and Academic Resources (SEAR) was originally founded in August 2011 as the Division of Research and Academic Resources. The founding goal of the department was supporting all student populations in realizing their full academic potential and promoting student and faculty research and creative works. In July 2024 we built on this original goal by welcoming Student Life and Engagement into the team. Our expanded goal is to enrich the college experience and support every student in realizing their full potential. Our programming and resources are intentionally created to give all students access to opportunities, events, and communities that fit their unique needs. SEAR includes the following areas:

- Accessibility Services
- Hatch Learning Commons, including Library Services, Peer Tutoring, and Academic Coaching
- Health and Wellness, including Health Services, Counseling, and the Fitness Center
- Research and Creative Work, including Academic Achievement Day
- Student Life and Engagement, including Student Activities, Residence Life, Career Services, and Commencement

Accessibility Services

Under the guidelines of Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act, Bay Path University is committed to providing equal access to all students in all programs and services. Students seeking accommodations for a documented learning, psychological, and/or physical disability should contact the Office of Accessibility Services to initiate this process.

Please note: students requesting accommodations will be required to submit documentation of the identified disability from a qualified professional (e.g., psychologist, physician). Please submit such documentation as early as possible to ensure a full review prior to the start of the semester. Please note that accommodations cannot be granted retroactively.

For more information & full policies, please see the Academic Catalog (<https://catalog.baypath.edu/traditional-undergraduate/academic-services/accessability-services/>). Current students can request accommodations through the student portal.

Hatch Learning Commons

Hatch Learning Commons, located just across the street from the main campus, provides students with dedicated learning support all year long, in person, over the phone, in web chats, or via virtual

reference sessions. It consists of both library services and student academic support services. The physical Hatch Learning Commons provides a friendly and accessible space including reservable study rooms equipped with collaborative technology, group study spaces on the main floor, and quiet study spaces on the lower and upper floors. Peer Tutors and Academic Coaches are available in the Learning Commons for help with classes, general study skills, and more. Visit the Hatch website (<https://libguides.baypath.edu/home/>) or our tutoring portal (<https://leo.tutor.com/>) for more information.

Health & Wellness

At Bay Path University, we approach health and wellness holistically. Whether you need a physical, a sick visit, fitness advice, or a mental health check up, students can expect quality, evidence-based care and guidance from our staff. Learning about being healthy, both physically and mentally, is an integral part of the college experience. During college, you have the opportunity to establish, or maintain, positive habits that can benefit you for a lifetime. Bay Path/Cambridge College understands this and provides resources to support student well-being. Taking care of yourself physically and emotionally lays a foundation for your success as a student. The University offers programming throughout the year, focused on your well-being. These programs take many forms, including on-ground and virtual offerings, and may be sponsored by specific departments or student clubs or organizations.

Counseling & Teletherapy Services

College can be stressful. Students find themselves having to balance a number of competing demands for their time, including classes and studying, work, and relationships with friends and family. At times, this can feel overwhelming. Recognizing the stressors of college life and the fact that a number of college students are managing mental health concerns like anxiety or depression, Bay Path / Cambridge College offers counseling and referrals through our Counseling Center as well as free teletherapy available through UWILL.

To schedule teletherapy:

- Register (<http://app.uwill.com>) with Uwill using your school email
- Choose a therapist based on your preferences including availability, issue, gender, language, ethnicity.
- Choose a time that fits your schedule with day, night and weekend availability.

Uwill also offers students a direct crisis connection. If a student is experiencing a mental health crisis, help is available 24/7/365 at 833.646.1526

Students also have free access to on-demand wellness programming through Uwill's easy to use online platform. Select wellness from the left navigation and relax and recharge your mind and body with a wide range of wellness such as yoga, meditation, mindfulness, and more!

Physical Fitness

The Fitness Center is located on the ground floor of the Breck Fitness Center where you will find a modern, fully equipped facility with state of the art cardiovascular and weight training equipment. Our Fitness Center staff are also available for free in person or virtual personal training sessions, nutritional consultations, and

drop-in wellness classes. Opportunities for both in-person and online sessions are offered throughout the year, and can also be scheduled through the portal (<https://one.baypath.edu/pages/fitness-center/>).

Immunization Policy

All students enrolled in on-ground or hybrid courses must submit a complete medical history, including a certificate of examination by their physician, as well as immunization records required by Commonwealth of Massachusetts law. Students enrolled on online courses must either submit proof of vaccinations or indicate on the Intent to Enroll form that they are only taking online courses, thus waiving the immunization requirements.

Failure to submit required documentation for immunizations will result in students being automatically dropped from course registrations before the first on-ground class meeting. Entrance Health Record Forms are mailed to enrolling students and must be uploaded into the student's electronic health record in Medica. Students with questions regarding required health documents can be assisted by calling or emailing the Director of Health and Wellness.

Massachusetts Law (MGL Chapter 76, Section 15c) requires each student to provide immunization records for vaccinations against measles, mumps, rubella, diphtheria, tetanus, varicella, acellular pertussis and Hepatitis B series and submit a completed health form. Students residing on campus must also obtain the Meningococcal Vaccine prior to arriving on campus.

Student Accident and Sickness Insurance Program

The Massachusetts Universal Health Care Act mandates that all students enrolled three-quarter to full-time in a degree-granting program at all colleges and universities in Massachusetts participate in a qualifying student accident and sickness insurance program. In accordance with Massachusetts State Law, Bay Path requires students to participate in the University's Student Accident and Sickness Insurance Program unless proof of comparable coverage is provided. Students must go online www.gallagherstudent.com/baypath (<http://www.gallagherstudent.com/baypath/>) and complete the On-Line Enrollment Form to enroll in the Bay Path University Student Accident and Sickness Insurance Program, or complete the Online Waiver Form and provide proof of comparable coverage to waive this plan. Contact Student Financial Services for more information.

Research & Creative Work

The Office of Research & Creative Work provides opportunities for all students to enhance their educational experience through original research projects or attendance at academic conferences. We support undergraduate and graduate students in all majors and programs, both on-ground and online. Approved projects are provided financial support to purchase supplies, and fund travel for conference attendance. Certain grants include student stipends or hourly pay for work completed. More information can be found in the Academic Catalog (<https://catalog.baypath.edu/traditional-undergraduate/academic-services/research-scholarly-activities-creative-works/>) or on the student portal.

Student Life & Engagement

Student Life & Engagement Staff are committed to supporting student growth and development at Bay Path/Cambridge College through co-curricular engagement. We empower all learners and leaders through mentorship, accountability, collaboration, and

innovation. We welcome students of all backgrounds and celebrate individuality.

The University's distinctive educational experience includes activities, events, programs, and opportunities beyond the classroom. Each campus and its resources are designed to support your learning, leadership and success. Whether you are an online or in-person student, being involved is the key to reaping the benefits of your student experience. Students who are actively engaged tend to report higher satisfaction with college and also tend to have higher academic performance. They develop rewarding relationships with other students as well as faculty and staff, and they learn more about the resources available on campus. It is not how many activities you attend or organizations you join that matters. The quality of your involvement, what you contribute and learn, is what matters.

The Student Life & Engagement Office is a great resource for learning more about involvement and engagement opportunities at Bay Path. Comprising two elements, student activities and leadership, Student Life & Engagement staff and its student leaders help connect students to involvement options, leadership opportunities, and to interesting and enjoyable campus/online events. Student activities are open to all resident, commuter, and online students! There are a variety of activities offered during the day, virtually, nights, and weekends so there is something for everyone's schedule.

Stay in the know by liking our Facebook page: www.facebook.com/bpc.sec and following our Instagram at [@bpu_studentactivities](https://www.instagram.com/bpu_studentactivities)

Sullivan Career Life & Planning Center

Career resources are offered through the Sullivan Career and Life Planning Center. The physical Center is located on the Bay Path University Campus at Longmeadow, but services are offered both in person and virtually. Available career services include:

- **Career Coaching:** Free, lifelong career coaching through virtual or phone appointments. Career advisors will help you refine your goals, develop actionable plans, and build the skills you need to advance your career with confidence.
- **Resume and Cover Letter Writing:** Develop compelling job applications. Our advisors provide tools and personalized feedback to enhance your resume and cover letters.
- **Job Search Strategies:** From internships to full-time roles, we'll help you navigate job search strategies, including networking and using online job platforms effectively.
- **Career and Major Exploration:** If you're unsure of your path, our team can help you explore career options aligned with your skills, interests, and values.
- **Interview Practice:** Prepare to ace your interviews with practice sessions, feedback, and tailored tips from career experts.
- **Salary Negotiation:** Learn effective negotiation strategies to secure the best possible offers to ensure you receive fair and competitive compensation.
- **Mentorship Opportunities:** Connect with professionals in your area of interest through

our mentorship program, allowing you to build meaningful connections and gain insights from those experienced in your field.

Career staff can be contacted at careers@baypath.edu

Student Financial Services

Student Financial Services assists students in applying for financial aid, with financial planning, and with reconciling their tuition account. They are also available to assist students in finding solutions to financial problems they may encounter during their years at Bay Path/Cambridge College. If students experience a change in their own or their family's financial circumstances (such as death of a parent or substantial loss of income), please contact the Student Financial Services Office at 413.565.1256 or email sfs@baypath.edu. Students and families are encouraged to contact the staff without fear or embarrassment so we can help you.

Students applying for financial aid will need to complete the FAFSA (Free Application for Federal Student Aid), available at <https://studentaid.gov/>. For more detailed financial aid information please refer to the University Catalog. (<https://catalog.baypath.edu/traditional-undergraduate/financial-aid/>)

Student Success Center

The Student Success Center takes immense pride in fostering holistic student success by nurturing a student's academic, personal, and professional growth. They evaluate learners' needs, and help to create, execute and coordinate meaningful student outreach at critical times throughout their educational journey. The Student Success Center serves as the collaboration hub for the community and ensures that students have support and resources to help them succeed both inside and outside of the classroom.

Additionally, The Student Success Center trains and empowers the University Peer Mentors to act as leaders within the student community, guaranteeing that students across all divisions receive support not only from staff and faculty, but also from their fellow classmates.

The Student Success Center provides support and resources that empower undergraduate and graduate students to achieve their academic, personal, and professional success. Through personalized guidance, innovative services, and a collaborative community, the Student Success Center cultivates a campus culture of continuous learning, resilience, and holistic development. Our mission is to equip all Bay Path students with the skills, knowledge, and confidence to excel in their educational journey and beyond.

WELL Program

The purpose of the We Empowered as Learners and Leaders (WELL) program is to enable undergraduate students to connect with the University's mission in challenging its graduates to become leaders and to "become confident and resourceful contributors to our increasingly interdependent world." You can find more information on this program in the Core Curriculum page of the Academic Catalog. (<https://catalog.baypath.edu/traditional-undergraduate/academic-programs/core-curriculum/>)