

# BULLETIN BOARD & POSTING POLICY

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Posting of materials (e.g., flyers, handouts, posters) advertising events, services, and resources is available to all students, on the physical campuses as well as virtually on the electronic board on the BPU Community app. Any postings must be done only on spaces designated for this purpose, bulletin boards for print materials and/or the electronic board on BPU Community for digital materials, and in accordance with the following guidelines:

- Physical materials may not be posted to any walls (painted or wallpapered) or to woodwork.
- Physical materials may not be posted on windows or doors or in any space that would restrict line of sight in an emergency.
- Physical materials posted in Blake must first be approved by Student Life and posted by the SID desk.
- Physical materials posted in other campus buildings must first be approved by the sponsoring club advisor or Student Life.
- All materials must include the name and contact information (e.g., email) of the sponsoring individual or group, so that persons can contact them with any related questions.
- All materials, physical and digital, should be removed after the date of the advertised event has passed.
- All materials should contain language and visuals that are inclusive of different populations.
- No materials that could be reasonably considered offensive or disruptive are allowed. This includes those containing sexual comments or images, racial slurs or other comments that may offend someone on the basis of a protected category including but not limited to age, gender, race, sexual orientation, religious beliefs, national origin, and/or disability.

Materials posted in violation of this policy will be removed.