

FACULTY & ACADEMIC DIRECTORS ASSEMBLY

on <https://one.baypath.edu/dashbaord> by all members of the BPU Community.

The Faculty & Academic Directors Assembly serves as a forum for discussion and dialogue on issues pertinent to the faculty and the educational experience at Bay Path University. The Faculty & Academic Directors Assembly is a venue for academic discussions on matters relevant to the day-to-day responsibilities of the teaching faculty. In addition, the faculty assembly may make recommendations to the University on academic policies and procedures, curricula and programs of study, academic policies that affect all faculty and other issues that affect academic affairs.

Membership and Meetings

All individuals with full-time faculty contracts, full-time administrators with faculty status and TAWC academic directors are members of the Faculty & Academic Directors Assembly. Other members of the University community may be invited to attend meetings of the Faculty & Academic Directors Assembly, but will not have voting privileges. The Faculty Chair has the responsibility to ensure that all members are heard in the discussion forum, that relevant information is communicated to the entire Faculty & Academic Directors Assembly in a timely manner and that the appropriate academic administrators are available to attend all meetings. Decisions will be made by a majority vote of the attendees, provided that a quorum is present. To conduct official business, a quorum must be present, and the quorum will be 50% of the members. Recommendations of the Faculty & Academic Directors Assembly will be submitted to the Faculty Chair, who will advance the recommendation(s) to the Academic and Student Affairs Cabinet (<https://catalog.baypath.edu/faculty-handbook/academic-affairs/academic--student-affairs-cabinet/>) or other relevant Administration personnel.

The Faculty & Academic Directors Assembly will meet four times per year (twice in the fall semester and twice in the spring semester) at regularly scheduled times and at special meetings called by the Faculty Chair or by the Vice President of Academic Affairs. At least one meeting of the Faculty & Academic Directors Assembly each semester will include only faculty and program directors. A minimum notice of one week is required for scheduling special meetings of the Faculty & Academic Directors Assembly. An agenda and materials being considered for discussion will be distributed approximately one week before scheduled meetings.

The faculty will elect from its ranks a chair, who will serve for a term of two years beginning July 1st. The Faculty Chair may be re-elected for a second term of two years. Two-thirds of faculty are needed to vote for the Faculty Chair position and the nominees must obtain a simple majority (50% plus 1 vote) of the total vote to be elected as Faculty Chair. The chair also serves on the Board of Trustees' Learner Success Committees (with voice but no voting privileges) and is responsible for serving as a conduit of communication between these two committees and the faculty.

Minutes of the meetings will be recorded, approved by the Faculty & Academic Directors Assembly, distributed to faculty and administrators, and filed in the Academic Affairs Office. Meeting agendas and minutes are available on the Academic Affairs Resource Site (<https://one.baypath.edu/pages/academic-affairs/>) on BPU Community. The Academic Affairs Resource page on BPU Community serves as a central repository for information related to Academic Affairs. It is accessible