

# STUDENT LOCATION POLICY

---

The federal regulation, 34 CFR § 668.14(b), requires that Bay Path University establish a student location policy in order to establish eligibility to enroll in professional licensure programs and to disclose state-specific professional licensure information.

For the purpose of this policy, Bay Path University will determine student location (i.e., state) at the following times:

1. At the time of the student's initial application to enroll in an educational program, and
2. Upon formal notification by the student of a change in the student's location

All other College and Institution policies that determine residency for the purpose of tuition assessment are not superseded by this policy.

## **Prospective Student Location**

For the purpose of this policy, a prospective student's location is the state of the prospective student's residency at the time the student has applied for admission, intends to enroll and is then entered into the student record system (determination time 1).

For students whose permanent address does not include a U.S. state or territory (e.g., students living outside the United States), their location will be considered the state of Massachusetts.

## **Enrolled Student Location**

The student location for enrolled students is the state where the enrolled student resides and is based on the permanent home address entered into the student record system. For students whose permanent address does not include a U.S. state or territory (e.g., students living outside the United States), their location will be considered the state of Massachusetts.

## **Change of Location**

Student location designations will remain in effect unless and until a student officially notifies the University - via the Personal Information Update Form (<https://one.baypath.edu/pages/personal-information-update/>) - that their permanent address has changed. Once a student notifies the University, the date of address change will be used as the effective date of a student's revised location for the purposes of this policy. If a student does not notify the University of a change of address and their permanent address has been end dated in the student record system because mail was returned as undeliverable, their location will be considered the state of Massachusetts.