ATTENDANCE POLICY

Accelerated degree programs within The American Women's College of Bay Path University are carefully designed with dynamic learning experiences involving substantial class engagement and in compliance with federal credit hour guidelines.
Participation is critical for all scheduled classes, regardless of modality. The Registrar's Office will monitor reports of academic attendance for all courses. In accordance with the federal and state financial aid requirements, the University will maintain accurate records of student attendance.

Due to the accelerated nature of The American Women's College, the following policy is strictly enforced:
By the first Saturday of the session start, students are required to actively demonstrate engagement in any courses for which they are registered.
Students taking a fully on ground class must attend the first Saturday meeting of that class.
Students taking an online or hybrid class must submit an assignment and/or discussion board post by 11:59pm EST on the first Saturday of the session.

Students with active military orders or students who are in the National Guard or Reserves who have drill dates or annual training that coincide with the first class meeting may be exempt from the Attendance Policy. Students must provide a copy of their active military orders or their schedule of military drill and/or training dates to the Registrar's Office (registrar@baypath.edu) by the Wednesday prior to the start of the session in order to be eligible for exemption from the Attendance Policy.

Administrative Drop from Class
(Missing a single course)

Students who fail to attend their first class meeting in the manner described above will be administratively dropped from that course. The Registrar's Office will contact these students via their Bay Path email, copying the student's primary advisor/educator coach. In this email, students will be informed of their impending drop.

Administrative Drop from Institution
(Missing all courses in a session)

Students who fail to attend their first class meeting of all of their courses in a session will be administratively dropped from these courses, and may be withdrawn from the institution. The Registrar's Office will contact these students via their Bay Path email, copying the student's primary advisor/educator coach. In this email, students will be informed of their impending drop and will be sent the Enrollment Status Form.

Enrollment Status Form
If the student wishes to continue to be registered for classes in later sessions of that semester, they must complete an Enrollment Status form. A link to this form is sent to the student via email by the Registrar's Office. By submitting this form to Bay Path University, the student is informing the institution of their intentions in relation to their enrollment status. The student must submit the form by midnight EST on the Friday before the second scheduled Saturday of the current session.

If the student fails to submit the Enrollment Status Form by the stated deadline – or indicates that they do not wish to continue – the Registrar's Office will administratively drop them from all current and future courses, while also administratively withdrawing them from the institution.

Planning Ahead to Return
New students who wish to defer their enrollment to a date within the current semester should consult their educator coach or admissions counselor.
New students who wish to defer their enrollment to another semester should consult their admissions counselor.
Returning students who wish to remain enrolled at the institution should contact their educator coach or admissions counselor.

Dropping or withdrawing from course(s), whether initiated by the student or the institution, may significantly affect a student's financial aid. Students with any questions related to the attendance policy should contact their educator coach directly.